

# BONITA UNIFIED SCHOOL DISTRICT

Official Minutes of the Regular Board of Education  
Meeting – Monday, December 5, 2011

Call To Order 12343. The regular meeting of the Board of Education was called to order at 6:00 p.m. by President, Jim Elliot at the Education Center 115 West Allen Avenue, San Dimas, California.

Members Present Jim Elliot, President  
Glenn Creiman, Vice President  
Chuck Coyne, Member  
Diane Koach, Member  
Patti Latourelle, Member  
Kody Schneider, Student Board Representative-BHS  
Amanda Garcia, Student Board Representative-Chaparral/Vista

Member Absent Jumel Nicole Sacro, Student Board Representative-SDHS

Staff Members Present Gary Rapkin, Superintendent  
Curtis Frick, Assistant Superintendent – HRD  
Lois Klein, Assistant Superintendent – Ed Services  
Ann Sparks, Assistant Superintendent - Business Services

## **REQUESTS TO SPEAK ON CLOSED SESSION AGENDA ITEMS**

No requests.

## **CLOSED SESSION**

The meeting convened in Closed Session at 6:01 p.m. to consider:

- Conference With Labor Negotiators Pursuant to Government Code 54957.6 District Designated Negotiator, Bonita Unified School District, Teachers Association (BUTA) and Classified Employees Association (CSEA).
- Public Employee Performance Evaluation. Title: Superintendent. Pursuant to Government Code Section 54957.
- Consideration of Student Discipline Matters Pursuant to Education Code Sections 35146, 48900, 48915, 48918 and 48918(c). See Student Disciplinary Action for student matters under consideration.

## **OPEN SESSION**

12344. The meeting reconvened in Open Session at 7:02 p.m.

## **REPORT OF ACTION TAKEN IN CLOSED SESSION**

12345. President Jim Elliot reported the Board of Education has completed the Superintendent's 2011 evaluation. The Board of Education is pleased to announce that the Superintendent's evaluation is outstanding in all categories and the Board is thankful to have Dr. Rapkin as the District's Superintendent.

## **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Jim Elliot.

**APPROVAL OF AGENDA  
ORDER AND CONTENT**

12346. Motion by Ms. Latourelle, seconded by Mr. Creiman, and carried by 5 Ayes, 0 Noes, approving agenda order and content.

**FEATURED PRESENTATION**

Oath of Office

The Oath of Office was administered to the reelected Members of the Board of Education, Jim Elliot, Glenn Creiman, and Diane Koach. Dr. Rapkin stated that since these three Board Members ran unopposed, the District was able to save \$150,000 in election costs, which can now be used for other purposes that will benefit the students and staff of Bonita Unified School District. He noted that all five Board Members are exemplary and always put students first. He expressed it is a privilege to work with them.

Bonita High School Water Polo  
CIF Championship Team

The Board recognized the athletes and coaches of the Bonita High School Water Polo team for their 2011 CIF Championship and congratulated them for their success and for an outstanding season.

Holiday Choral Performance

Lois Klein introduced the Bonita High School Chamber Singers who performed a selection of holiday songs under the direction of music teacher, Todd Helm.

Report on District Technology

The Board was provided with a report by the Computer Information Systems Department staff on technology throughout the District

**ANNUAL ORGANIZATIONAL MEETING**

President

12346. Motion by Mr. Coyne, seconded by Ms. Koach, and carried by 5 Ayes, 0 Noes, electing Glenn Creiman as President of the Board of Education.

An honorary engraved gavel was presented to Jim Elliot by Dr. Rapkin for his service as President of the Board of Education.

Vice President

12347. Motion by Ms. Latourelle, seconded by Mr. Creiman, and carried by 5 Ayes, 0 Noes, electing Chuck Coyne as Vice President of the Board of Education.

**ANNUAL ORGANIZATIONAL MEETING-Continued**

San Antonio Regional Occupational  
Program Board of Directors

12348. Motion by Ms. Koach, seconded by Mr. Coyne, and carried by 5 Ayes, 0 Noes, appointing Patti Latourelle as representative to the San Antonio Regional Occupational Program Board of Directors.

12349. Motion by Ms. Latourelle, seconded by Mr. Coyne, and carried by 5 Ayes, 0 Noes, appointing Jim Elliot as the Alternate Representative.

Los Angeles County Committee on  
School District Organization

12350. Motion by Ms. Latourelle, seconded by Mr. Creiman, and carried by 5 Ayes, 0 Noes, appointing Diane Koach as representative to elect members to the Los Angeles County Committee on School District Organization.

California School Boards  
Legislative Network

12351. Motion by Ms. Latourelle, seconded by Ms. Koach and carried by 5 Ayes, 0 Noes, appointing Jim Elliot as representative to the California School Boards Legislative Network.

Los Angeles County School  
Trustees Association

12352. Motion by Mr. Elliot, seconded by Ms. Koach, and carried by 5 Ayes, 0 Noes, appointing Glenn Creiman as representative to the Los Angeles County School Trustees Association.

La Verne Ad Hoc Committee

12353. Motion by Mr. Coyne, seconded by Ms. Koach and carried by 5 Ayes, 0 Noes, appointing Patti Latourelle as representative to the La Verne Ad Hoc Committee.

12354. Motion by Mr. Creiman, seconded by Ms. Koach, and carried by 5 Ayes, 0 Noes, appointing Chuck Coyne as representative to the La Verne Ad Hoc Committee.

San Dimas Ad Hoc Committee

12355. Motion by Ms. Latourelle, seconded by Mr. Coyne, and carried by 5 Ayes, 0 Noes, appointing Diane Koach as representative to the San Dimas Ad Hoc Committee.

12356. Motion by Ms. Koach, seconded by Mr. Creiman and carried by 5 Ayes, 0 Noes, appointing Jim Elliot as representative to the San Dimas Ad Hoc Committee.

La Verne/San Dimas  
Education Foundation

12357. Motion by Ms. Koach, seconded by Ms. Latourelle and carried by 5 Ayes, 0 Noes, appointing Chuck Coyne as representative to the La Verne/San Dimas Education Foundation.

**ANNUAL ORGANIZATIONAL MEETING-Continued**

Board of Education Dates for

December 2011 – December 2012 12358. Motion by Ms. Latourelle, seconded by Mr. Coyne, and carried by 5 Ayes, 0 Noes, approving the Board of Education Meeting dates as listed for December 2011 through December 2012.

**COMMUNICATIONS-STUDENT REPRESENTATIVES**

Ramona Middle School

The student representative from Ramona Middle School addressed the Board of Education and reported on the current activities and events taking place at Ramona Middle School.

Chaparral High School/  
Ed Jones Educational Center

Amanda Garcia addressed the Board and reported on the current activities and events taking place at Chaparral High School and the Ed Jones Education Center.

San Dimas High School

In the absence of Jumel Nicole Sacro, Scott Moore, Senior Class President, addressed the Board and reported on the current activities and events taking place at San Dimas High School.

Bonita High School

Kody Schneider addressed the Board and reported on the current activities and events taking place at Bonita High School.

**APPROVAL OF MINUTES**

12359. Motion by Mr. Coyne, seconded by Ms. Latourelle, and carried by 5 Ayes, 0 Noes, approving the Minutes of the November 2, 2011 Regular Meeting of the Board of Education.

**REQUESTS TO SPEAK ON OPEN SESSION AGENDA ITEMS**

No requests.

**CONSENT AGENDA**

12360. Motion by Mr. Coyne, seconded by Ms. Koach, and carried by 5 Ayes and 0 Noes, approving all items on the Consent Agenda.

**CONSENT AGENDA-Continued**

Extended and Overnight  
Field Trip

12361. Approved extended and overnight field trips as listed. Itineraries are on file in the Educational Services Department.
- a. Bonita High School Athletic Training Classes to attend a field trip to San Diego State University and the Olympic Training Center, Chula Vista, and San Diego, CA, December 2-3, 2011.
  - b. San Dimas High School Girls Basketball Team to compete at the Southern California Holiday Prep Classic Tournament, San Diego, CA, December 27-30, 2011.
  - c. San Dimas High School AP Environmental Science students to participate in the desert ecology study at the East Mojave National Preserve, Mojave National Park, CA, February 24-26, 2012 or March 16-18, 2012.

Settlement Agreement for  
Office of Administrative  
Hearing Case #2011090274 for  
Student #30201333

12362. Approved Settlement Agreement for Office of Administrative Hearing Case #2011090274 for student #30201333.

Settlement Agreement  
District #1121-1112 for  
Student #1401321

12363. Approved Settlement Agreement District #1121-1112 for Student #1401321.

“A” and “B” Warrants

12364. Approved and/or ratified “A” (payments for school employees) and “B” warrants (payment for equipment, supplies and for the services of non-school employees) as listed.

Purchase Orders

12365. Approved and/or ratified purchase orders (authorization for purchase of equipment, supplies and the services of non-school employees) as listed.

Budget Transfers

12366. Approved budget transfers between major object codes, as presented.

Surplus Property

12367. Declared items as listed as surplus in accordance with Education Code 17545 and authorized disposal.

**CONSENT AGENDA-continued**

- Third Month Enrollment Report 12368. Approved Third Month Enrollment Report as of November 11, 2011.
- ASB Financial Statements – Lone Hill 12369. Approved Lone Hill Middle School’s Associated Student Body Financial Statements for the first quarter.
- ASB Financial Statements – Ramona 12370. Approved Ramona Middle School’s Associated Student Body Financial Statements for the first quarter.
- ASB Financial Statements – Bonita High 12371. Approved Bonita High School’s Associated Student Body Financial Statements for the first quarter.
- ASB Financial Statements – San Dimas High 12372. Approved San Dimas High School’s Associated Student Body Financial Statements for the first quarter.
- Grant #G11569 from South Coast Air Quality Management District- Replace Older Model School Buses 12373. Approved acceptance of Grant #G11569 from South Coast Air Quality Management District to replace older model diesel school buses.
- Agreement Between BUSD & Ninyo & Moore for Geotechnical & Geohazard Consulting Services – Bonita High Gymnasium 12374. Approved Agreement between Bonita Unified School District and Ninyo & Moore for geotechnical and geohazard consulting services for Bonita High School gymnasium construction and modernization projects.

**CONSENT AGENDA-continued**

Agreement Between BUSD &  
Ninyo & Moore for Geotechnical  
& Geohazard Consulting  
Services – San Dimas High  
Parking Lot/Underground  
Utility Project

12375. Approved Agreement between Bonita Unified School District and Ninyo & Moore for geotechnical and geohazard consulting services for San Dimas High School staff parking lot/underground utility project.

Agreement Between BUSD &  
Tyler Technologies, Inc. for MUNIS  
Software and Services

12376. Approved Agreement between Bonita Unified School District and Tyler Technologies, Inc. for MUNIS Software and Services.

Agreement Between BUSD &  
Travel in Style Class Act Tours

12377. Approved Agreement between Bonita Unified School District and Travel in Style Class Act Tours for transportation support services for the 2011-2012 school year.

Change Order #8 Bid 10-11:04-1-  
Bonita High School – Chap, Inc.

12378. Approved Change Order #8 Bid 10-11:04-1 for construction of the Bonita High School new gymnasium and gymnasium expansion project – Chap, Inc.

Change Order #1 Bid 10-11:04-10-  
Bonita High School – Inland  
Pacific Tile, Inc.

12379. Approved Change Order #1 Bid 10-11:04-10 for construction of the Bonita High School new gymnasium and gymnasium expansion project – Inland Pacific Tile, Inc.

Notice of Completion –  
Staff Parking Lot/Underground  
Utilities – Bonita Center for  
The Arts – Tilden-Coil Constructors

12380. Approved Notice of Completion for construction of the staff parking lot and the installation of the underground utilities portion of the Bonita Center for the Arts construction project – Tilden-Coil Constructors.

**CONSENT AGENDA-continued**

Budget Development  
Calendar for 2012-2013

12381. Approved Budget Development Calendar for fiscal year 2012-2013.

Authorized Signatures

12382. Approved providing Los Angeles County Office of Education with signatures of the Superintendent, Assistant Superintendent of Business Services, Assistant Superintendent of Human Resources Development, Assistant Superintendent of Educational Services and Senior Director of Fiscal Services to sign Warrants, Orders for Salary Payment, Notices of Employment and Contracts and Purchase and Payment Authorizations, as designated, signatures of Directors, Principals, Assistant Principals and Coordinators to sign approvals for Payment of Invoices, as designated, signature of Director of Purchasing to sign Purchase Orders, as designated and signatures of the Board of Education members.

Certificated Personnel Report

12383. Approved Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Certificated and Certificated Management employees, as listed.

Classified Personnel Report

12384. Approved Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Classified, Classified Management and Confidential employees, as listed.

Educational Conferences

12385. Approved Classified/Certificated attendance at conferences, conventions, workshops and meetings as listed. Actual and necessary expenses incurred by such attendance to be paid by Bonita Unified School District unless otherwise specified in accordance with Board Policy 2325.

Tentative Agreements Between  
And CSEA Chapter #21

12386. Approved the Tentative Agreements between the Bonita Unified School District and the California School Employees Association Bonita Chapter #21.



**CONSENT AGENDA-continued**

Certification of Management  
Personnel as Teacher Evaluators

12387. Approved certification of management personnel as teacher evaluators for the 2010-2011 school year in accordance with Board Policy 4120.

1.0 FTE for Temporary Teacher for  
Spring Kindergarten

12388. Approved 1.0 Full-Time Equivalent (FTE) for Temporary Teacher for Spring Kindergarten Class beginning January 2012 through June 2012.

EASE Program for 2011-2012

12389. Approved participation in the Los Angeles County Employee Assistance Service for Education (EASE) Program for the 2011-2012 school year.

Donations

12390. Accepted with thanks the donation of gifts valued at \$5,546.00 as determined by the donor and in accordance with Education Code 35273 and directed staff to send letters of appreciation to donors on behalf of the Board of Education and staff.

**DISCUSSION/ACTION AGENDA**  
**BUSINESS SERVICES**

Annual Report from the Citizen's  
Bond Oversight Committee

12391. Accepted the Annual Report from the Citizen's Bond Oversight Committee.

Ann Sparks reported that one of the duties of the Committee is to present an Annual Report in public session to the Board of Education. Alta Skinner, Chairperson of the Committee presented the report to the Board, which included a statement indicating compliance with the requirements of Article XIII A, Section 1 (b)(3) of the California Constitution and a summary of the Committee's proceedings and activities for the preceding year. Ms. Skinner stated that the report was verified by auditors and all the funds expended under Measure C and Measure AB were spent properly. All the measures and means are in place by Business Services to ensure that funds are properly spent.

**DISCUSSION/ACTION AGENDA - Continued**

**BUSINESS SERVICES - Continued**

First Interim Report

12392. Motion by Mr. Elliot, seconded by Ms. Latourelle and carried by 5 Ayes, 0 Noes, approving the District's First Interim Financial Report as of October 31, 2011 as presented with a Positive Certification.

Ann Sparks reviewed the First Interim Financial Report as of October 31, 2011. The Interim Report summarizes the unrestricted and restricted revenues, expenditures and fund balances for the current fiscal year and projected revenues, expenditures and fund balances for the next two fiscal years.

Ann Sparks noted the District budget could change when the Governor's budget is released in January. The Interim Report is based on the best current information.

**SUPERINTENDENT**

Reaffirm the District Focus Areas  
And Goals

12393. Motion by Mr. Coyne, seconded by Mr. Elliot, and carried by 5 Ayes, 0 Noes reaffirming the District Focus Areas and Goals for the development of the 2012-2013 District budget.

The Board of Education reviewed and affirmed its commitment to the Eight Areas of Focus and Goals that were previously established by the Board of Education, as we enter the development period for the 2012-2013 District budget.

Dr. Rapkin noted that the Areas of Focus are the base that drives all work at the school sites and District Office, which staff has taken to a new level each year, improving the educational experience for the students and staff of Bonita Unified School District.

Call for Nominations to California  
School Boards Association  
Delegate Assembly

12394. The Board of Education has the option to nominate candidates for service on the California School Boards Association Delegate Assembly. The Board opted not to nominate a candidate and no action was taken.

**DISCUSSION/ACTION AGENDA - Continued**  
**STUDENT DISCIPLINARY ACTION**

12395. Motion by Mr. Elliot, seconded by Ms. Latourelle, and carried by 5 Ayes, 0 Noes, Student Disciplinary Action Pursuant to Education Code #48900 (a)(2), (k) and #48915 ()() approved recommendation that student #94000753 be re-admitted for the fall semester 2011 to a school within the Bonita Unified School District.

12396. Motion by Ms. Latourelle, seconded by Ms. Koach, and carried by 5 Ayes, 0 Noes, Student Disciplinary Action Pursuant to Education Code #48900 (a)(1), (k) approved recommendation that student #30901548 be expelled for the remainder of the first trimester 2011 through the third trimester 2012 with placement in a Community Day School or Alternative School outside the Bonita Unified School District.

**REQUESTS TO SPEAK ON NON-AGENDA ITEMS-COMMUNICATION FROM THE PUBLIC**

Community

Carrin Bouchard, as President of the La Verne/San Dimas Educational Foundation, addressed the Board and reflected on and reviewed the programs that have been sponsored by the Foundation over the years. She stated that she would be resigning from her position as President of the Foundation, effective December 31, 2011.

PTA

No comments

BUTA

No comments

CSEA

No comments

BUMT

No comments

**COMMUNICATIONS-BOARD/SUPERINTENDENT**

Mr. Elliot stated that the District is lucky to have Dr. Rapkin as our Superintendent. Under Dr. Rapkin's leadership, the District has improved continually. Mr. Elliot thanked Todd Helm and the Bonita High School Chamber Singers for their outstanding performance. He thanked the Citizens Oversight Committee for the dedicated work. He wished Glenn Creiman well as the new President of the Board. Mr. Elliot noted the upcoming year will continue to bring us financial challenges but thanks to Dr. Rapkin's leadership, the focus remains positive for the benefit of the student. He wished everyone a Merry Christmas and Happy Holidays.

Ms. Koach reported that there are wonderful holiday programs planned at each school site and invited everyone to attend. She wished everyone a very Merry Christmas.

Ms. Latourelle thanked Jim Elliot for his leadership as Board President and wished Glenn Creiman well as the new President. She expressed appreciation for the outstanding holiday performance by the Bonita High School Chamber Singers. Ms. Latourelle noted her appreciation for Alta Skinner's comments regarding how well the funds from Measure C and AB have been spent on projects approved by the voters in the two communities. Ms. Latourelle wished everyone a Merry Christmas.

Mr. Coyne stated with the outstanding performance by the Bonita High School Chamber Singers and the recognition of the CIF Championship Bonita High School Water Polo athletes, education is more than just academics and emphasized the value of the arts, athletics and activities at the school sites which enhance and provide a well-rounded education. He expressed that these are critical experiences for the students that help them to thrive. He wished everyone Happy Holidays.

**COMMUNICATIONS-BOARD/SUPERINTENDENT**

Mr. Creiman thanked Jim Elliot for his leadership as Board President. Mr. Creiman noted the exemplary performance by students, and so many student athletes going to CIF is proof we are excelling in the arts as well as the academics. He expressed these programs are extremely important for the students in order to have an outstanding education and prepare them for the real world. He wished everyone Happy Holidays.

Dr. Rapkin thanked Jim Elliot for his leadership as Board President and wished Glenn Creiman well as the new President. Dr. Rapkin reflected that the CIF Water Polo Coach and the Bonita High School Music Director both mentioned at tonight's meeting the academic excellence of their students; in addition to their musical and athletic talents and their understanding of how important they each are to a student's education. Dr. Rapkin thanked Jack Hipp and the Computer Information Services staff for the presentation on technology in the District. Dr. Rapkin wished everyone Happy Holidays.

**MEETING DATES**

The next Regular Meeting of the Board of Education will be held on Wednesday, January 11, 2012, at 7:00 p.m. at the Education Center, 115 West Allen Avenue, San Dimas.

**ITEMS FOR FUTURE AGENDAS**

**ADJOURNMENT**

The meeting adjourned at 8:52 p.m.

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Gary Rapkin, PhD, Superintendent  
Secretary to the Board of Education